

Academic Integrity

Students are expected to demonstrate academic integrity at all times. Academic dishonesty is comprised of student behavior intended to gain unearned academic advantage or interfere with another student's academics by fraudulent and/or deceptive means. Examples of inappropriate student conduct that can lead to disciplinary action include, but are not limited to, the following:

A. Taking Information:

- Copying graded homework assignments from another person.
- Unauthorized collaborative efforts on take home exams or graded homework.
- Looking at another student's paper during an examination.
- Unauthorized use of text materials or notes during an examination.
- Unauthorized use of cell phone, BlackBerry, or any other device to obtain notes or information during an examination.

B. Providing Information:

- Giving one's work to another to be copied, paraphrased, or plagiarized.
- Giving answers to another student during an examination.
- After having taken an examination, passing information concerning the examination on to students who are still required to complete the exam.
- Providing a required writing assignment for another student.
- Taking an exam, writing a paper, or doing a project for another student.

C. Plagiarizing:

- Unauthorized copying of all or parts of an article, paper, book, published work or other proprietary source including documents from the World Wide Web and submitting all or parts of the article or paper as your own work, without proper citations or attribution.
- Submitting a paper acquired from a "research" or term paper service.
- Taking as one's own credit for ideas, statements of fact, or conclusions derived by another author.
- Claiming credit for work done by someone else.

D. Other Examples of Inappropriate Academic Conduct:

- Conspiring with others or trying to intimidate other individuals to engage in any form of academically dishonest conduct.
- Lying to an instructor in an attempt to improve one's grade.
- Having another student take one's exam or do one's assignment or lab experiment.
- Submitting a paper that is substantially the same for credit in two different courses without the prior approval of your instructor.
- Removing tests from any location without the instructor's approval.
- Stealing exams or other course materials from an instructor or his/her agent.
- Accessing or altering an instructor's grade book, email or other academic records.
- Accessing, changing, or using any information or data improperly obtained from a computer system to gain academic advantage for yourself or any other student.

Each student has full responsibility for both the content of academic assignments submitted for evaluation and the integrity with which all academic work submitted for evaluation has been completed. When in doubt as to the appropriateness of any action, a student must consult with instructors for clarification and guidance before taking the action.